



**Cemetery Permit Application (Cemetery Relocations)**

The Code of Alabama 1975, Title 13A, Section 7-23.1 provides legal protection to cemeteries and other places of human interment, and designates AHC to "...provide for the lawful preservation, investigation, restoration, or relocation of human burial remains, human skeletal remains, or funerary objects..."

**Please write or type all answers.** If a question does not apply to your project, please print N/A (not applicable) in the block or space provided. If additional space is needed, attach extra 8 1/2 "x 11" sheets of paper. Contact Leanne Trupp with any questions, 334.230.2653 / Leanne.Trupp@ahc.alabama.gov.

1. **Applicant's Name:** \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 City, State, Zip Code: \_\_\_\_\_  
 Telephone Number: \_\_\_\_\_ Fax number: \_\_\_\_\_  
 Mobile Number: \_\_\_\_\_  
 Email: \_\_\_\_\_  
**Property Owner's Name:** (If different from above)  
 Name: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 City, State, Zip Code: \_\_\_\_\_  
 Telephone Number: \_\_\_\_\_ Fax number: \_\_\_\_\_  
 Mobile Number: \_\_\_\_\_  
 Email: \_\_\_\_\_
  
2. **Historic Cemetery Name:** \_\_\_\_\_ **Common Name:** \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Nearest Cross Street: \_\_\_\_\_  
 City/Town: \_\_\_\_\_ County: \_\_\_\_\_  
 Proximity to Town:  Within town limits  Within 1 mile  1-5 miles  5 or more miles
  
3. Please attach a photocopy of the relevant USGS 7.5 series quadrangle sheet showing the site location. A supplemental map showing greater detail may also be attached, if appropriate.  
 Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_  
 Quadrangle Sheet (USGS) \_\_\_\_\_
  
4. **GPS Coordinates (if known):** X: \_\_\_\_\_ Y: \_\_\_\_\_
  
5. **Tax Map:** \_\_\_\_\_

For Official Use Only  
 Date Application Rec'd \_\_\_\_\_  
 Date Permit Issued \_\_\_\_\_

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6. *Historic Atlas of Alabama, Volume 2, Cemetery Locations by County* Number: \_\_\_\_\_  
*This information can be obtained from the AHC Cemetery Program Coordinator*
7. Beginning Date of Work: \_\_\_\_\_ Ending Date of Work: \_\_\_\_\_
8. Attach a written statement of the landowner's permission both to remove human remains on the property and if necessary, to allow the duly authorized representatives of the Alabama Historical Commission to enter upon the property at reasonable times to inspect and photograph site conditions.
9. Dates of burials: Oldest \_\_\_\_\_ Most recent: \_\_\_\_\_
10. Approximate number of marked graves: \_\_\_\_\_ unmarked graves: \_\_\_\_\_
11. Threats to cemetery: \_\_\_\_\_
12. Does a burial listing exist?  Yes (location: \_\_\_\_\_)  No  Unknown
13. Cemetery Access:  Public access  Private property
14. Primary Access:  Walk  Drive Distance from nearest road: \_\_\_\_\_
15. Is the cemetery still active?  Yes  No  Unknown
16. Type:  
 Community  Family  Hospital  Memorial Park  Military  Municipal  Pet  
 Potter's Field  Prison  Religious  Other: \_\_\_\_\_
17. Condition (all that apply):  
 Maintained  Not maintained  Partially maintained  Neglected/Forgotten  Overgrown  
 Trash/Dumping Ground  Evidence of vandalism  Other: \_\_\_\_\_
18. Size:  City Lot  Less than 1 acre  1 to 10 acres  10 to 50 acres  More than 50 acres
19. Setting:  Rural-Undisturbed  Rural-Developed  Small town  Urban  Suburban
20. Perimeter:  Fence (type: \_\_\_\_\_)  Wall  Vegetation  Road(s)  
 Vacant Land  Buildings  Other: \_\_\_\_\_
21. Evidence of Segregation or Grouping by:  
 Race  Religion  Family  Military  Occupation  Fraternal organization  
 Socio-economics  Gender  None  Other: \_\_\_\_\_
22. Orientation of Graves:  
 East-West  North-South  Toward central monument  Toward a river  Toward road  
 Other: \_\_\_\_\_
23. Marker Types (check all that apply):  above-ground tomb  box tomb  column  comb grave  
 coping/curbing/cradles  foot stone  headstone  ledger stone  obelisk  rock cairn  
 statuary  tablet stone  Other: \_\_\_\_\_
24. Veteran's Gravestones:  
 American Revolutionary War  War of 1812  Civil War (Union)  Civil War (Confederate);  
 Spanish American War  World War I  World War II  Korean War  Vietnam War;  
 Operation Desert Storm  Operation Enduring Freedom  Operation Iraqi Freedom

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25. Marker Designs (check all that apply):

- All-seeing Eye     Anchor     Angel     Bible     Cross     Draped Urn     Hand reaching down  
 Hand with finger point up     Heart     Lamb     Masonic     Menorah     Sleeping Child  
 Star/ Star of David     Weeping Willow     Flower Motifs     Other: \_\_\_\_\_

26. Grave Articles:

- bedsteads             bottles                     ceramic objects             clocks  
 dolls/toys             flowers/plastic flowers     flower pots/vases         jars  
 lamps                 light bulbs                 marbles                     medicine bottles  
 pinwheels             milk jugs/plastic bottles     plates                       sea shells  
 none                  other: \_\_\_\_\_

27. Associated Historic Buildings/Communities/Neighborhoods: \_\_\_\_\_

28. Landscape Features:

- casual and unplanned     designed plantings     designed drives and walks  
 designed fencing and walls     informal/ picturesque     terracing/contouring  
 other: \_\_\_\_\_

29. Ornamental Plantings/Historic Vegetation: \_\_\_\_\_

30. Additional Descriptions: \_\_\_\_\_

31. Provide a statement explaining why this cemetery relocation is necessary and cannot be avoided.

32. Explain the removal process. Be very specific on how the excavation will be performed. Attach additional sheets if necessary.

33. Provide the name and complete address of the person(s) performing the excavation and final disposition of human remains.



**ALL APPLICANTS MUST SIGN**

I hereby apply for the permit for the activities I have described herein. I agree to allow the duly authorized representatives of the Alabama Historical Commission to enter upon the property at reasonable times to inspect and photograph site conditions.

I hereby certify that there are adequate resources to carry out the proposed goals and objectives under the permit. I understand that work conducted under a permit will not be considered complete until all reports and documentation have been submitted and reviewed by the Alabama Historical Commission to meet all conditions specified as part of the approved permit. Failure to complete the conditions of the permit within the permitted time limit may result in revocation of the permit.

I hereby certify that the information submitted in this application is true and accurate to the best of my knowledge.

\_\_\_\_\_  
Applicant's Name (Please Print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**REMINDER:** Be sure to include all attachments with your application form. Incomplete applications will be returned and a permit will not be issued until all requirements are satisfied.

Send the completed application and attachments to:

State of Alabama Historical Commission  
Attn: Leanne Waller-Trupp  
468 S. Perry Street  
Montgomery, Alabama 36130-0900  
(334)230-2653  
Fax: (334) 262-1083  
Leanne.Trupp@ahc.alabama.gov