



ALABAMA HISTORICAL COMMISSION MONUMENT PRESERVATION REQUEST FORM

The Alabama Memorial Preservation Act of 2017 prohibits the relocation, removal, alteration, renaming, or other disturbance of any monument located on public property which has been in place for 40 years or more. However, if the owner has chosen to proceed with relocation plans and has paid the fine to the Alabama Attorney General's Office, the Alabama Historical Commission can assist with costs associated with preserving the monument and/or receive ownership of the monument to be relocated to AHC property. ***This form in no way implies permission from the AHC to relocate, remove, alter, rename, or otherwise disturb any monument located on public property or implies that the AHC will assume ownership.***

1. Monument Name: _____

Street Address: _____

City: _____ County: _____ State: Alabama Zip: _____

2. Controlling Entity: _____

Mailing Address: _____

City: _____ County: _____ Zip: _____

Phone: _____ Email: _____

3. Owner (if different from controlling entity): _____

Mailing Address: _____

City: _____ County: _____ Zip: _____

Phone: _____ Email: _____

4. Project Contact _____

Mailing Address: _____

City: _____ County: _____ Zip: _____

Phone: _____ Email: _____

5. Date of Construction: _____ Source of Date: _____

6. Historic Register Status

Individually listed in the National Register

Name as listed in the National Register _____

Located in an existing National Register Historic District

Name of Historic District: _____

Contributing Resource Non-Contributing Resource Inventory Number: _____

AHC Monument Preservation Request Form

Property name: _____
Property address: _____

7. Alabama Legislative District:
Senate _____ House of Representatives _____

8. Purpose of this request: (select all that apply)

- Owner requests financial assistance for the preservation / conservation costs of the monument;
 - Owner requests AHC take ownership of the monument and place it on AHC property
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9. Explain the origin, purpose, location, and historical significance of the monument. Provide a narrative of the commemorative intent (including background and historical information on what group or event was being commemorated or memorialized), providing secondary sources (newspaper articles, etc.) if available.

AHC Monument Preservation Request Form

Property name: _____
Property address: _____

10. If applicable, explain the Controlling Entity's/ Owner's involvement with the Alabama Attorney General's Office and/or the Committee on Alabama Monument Protection. What is the current legal status of the monument?

11. Has the Controlling Entity paid a fine to the Alabama Attorney General's Office? Please explain in detail.

AHC Monument Preservation Request Form

Property name: _____
Property address: _____

12. Describe the current condition of the monument. Is it cracked, leaning, graffiti-stained (provide before and after photos), missing pieces/elements, etc.?

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Property name: _____
Property address: _____

13. Describe, in detail, the preservation/conservation work needed to be performed on the monument. Include a detailed budget, estimates, work plan, and timetable.

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Property name: _____

Property address: _____

14. If applicable, explain why the Owner requests the AHC take ownership of the monument.

Please note: the Owner / Controlling Entity will be responsible for all costs related to the relocation of monuments to AHC property including, but not limited to removal costs, storage costs, reinstallation costs, archaeological surveys, site preparation and foundation work. As the new owner, the AHC will assume all costs for future maintenance.

AHC Monument Preservation Form

Property name: _____
Property address: _____

I hereby attest that the information I have provided in this application is, to the best of my knowledge, correct.

****Original signature of Controlling Entity and Owner required if not the same****

Controlling Entity Signature: _____ Date: _____

Print Name: _____

Title: _____ Phone Number _____

Email _____

Owner Signature: _____ Date: _____

Print Name: _____

Title: _____ Phone Number _____

Email _____

Required Attachments:

- Proof of Monument Ownership
- Certificate of Compliance with the Alabama Beason-Hammon Act – **all applicants**
- E-Verify Memorandum of Understanding– **if applicable**
- State of Alabama Disclosure Statement (Required by Act 2001-955) – **all applicants**
- IRS Tax Exemption Letter – **nonprofits, if applicable**
- Completed W-9 form – **all applicants**
- Photographs with labels showing the monument in its current location and condition (5-10 photos) – **all applicants**
- Map showing location of monument – **all applicants**

Applications will be assessed on a case-by-case basis and will be voted on during regularly scheduled AHC Commission meetings.

Mail Application to:

**Alabama Historical Commission
Attn: Monument Preservation
P. O. Box 300900
Montgomery, Alabama 36130-0900**